

Note for McGrath, Kathleen

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**From:** McGrath, Kathleen  
**Date:** Thu, Aug 27, 1998 11:38 AM  
**Subject:** Marlboro Country Dance Shipments  
**To:** Ryan, Timothy  
**Cc:** Czarnecki, Joe

Hi Tim,

Good news - the shipments to the north and midwest are arriving on location. Thanks so much for turning them around so quickly.

John Joyce called and claims that all of his materials were packed on a pallet and wrapped, but that it looked like the wrapping had been opened and that when he conducted an inventory, one box of lighters was missing. Can you please place an order to replace one box of lighters (06849) to go to:

John Joyce  
622 E. Palatine Road  
Palatine, IL 60067  
Phone (773) 622-3951 or (847) 991-7489  
Delivery Requested M-F 8am-6pm

Additionally, I have an address change for one of the southwest clubs submitted to you on Monday. Is it possible to change the address to:

Mr. Carl Mattax  
c/o Carol Hubbard  
3809 Duke Drive  
Abilene, TX 79602  
Phone (915) 690-1050

Please advise.

Thanks again for all of your help!!!

Kathy